



CONFERENCE HOUSING: MODIFIED ARRANGEMENT REQUEST FORM

This form is for use by incoming or current Conference Housing participants who are not current UC Davis students. If you are a UC Davis student, please contact Conference Housing about the process you should use.

Date of Request:

Conference Name:

Name of Campus Contact:

Contact's Email Address:

Contact's Phone Number:

Name of Participant:

Preferred Name:

Pronouns: she/her/hers he/him/his they/them/theirs Other:

Email Address:

Phone Number:

Services and/or assistance offered by Student Housing & Dining Services are determined on a case-by-case basis. We recommend that you be as descriptive as possible regarding your request and how it relates to your disclosed concern.

Are you disclosing a disability or health condition?:

Please describe your health condition or concern:

Is your condition: Temporary Permanent

If you are requesting Housing/Dining assistance, please explain what you are asking for and why:

If your requested arrangement is not available, what alternative(s) may work for you?:

INFORMED CONSENT FOR RELEASE OF INFORMATION

This release will remain in effect while you are a resident of University housing.

I, _____, the UC Davis Conference Housing participant, acknowledge that I have filled out the information on this form. I certify that the information I am submitting is true and correct.

I authorize University of California Davis Student Housing & Dining Services to discuss my request(s) with applicable administrators, faculty and staff who have a legitimate need for the information on a limited, need-to-know basis, solely for the purpose of evaluating or implementing my arrangements. I understand that all other information, including personally identifiable information, regarding my request will be protected and kept private in accordance with University policy, except as otherwise required by law.

Signature:

Date:

Submit this documentation in person to the Student Housing office in the Housing Administration Building, or scan & email to: SHDSarrangements@ucdavis.edu

Modified Arrangement Requests are received by Accessibility Specialists. Submission of a request does not guarantee an approved arrangement; however, UC Davis Student Housing & Dining Services attempts to honor all reasonable requests for assistance.

Residents may be contacted directly via email in regards to their request, and may be asked for additional information and/or expected to participate in an interactive process with Student Housing & Dining Services staff.

Requests may take an extended period of time for processing and response during certain seasons. If you have not received a response to your request after 20 business days [from date of submission], please ask your Conference Housing contact to follow up on the status of your inquiry.